**Committee Meeting**

**Monash University Water Polo Club**

**Agenda – 30/7/2018**

**7pm Lifeguard Tower – Doug Ellis Pool – Clayton**

Meeting called to order by Kai-Yang at 7:05 PM.

**Attendance**

Present: Kai-Yang, Jason, Zac, Mark, Lara, Dean, Tom, Kai-Xing (by phone)

Apologies: Aidan

Absent: Tilly

**Previous minutes**

Approved by Jason, seconded by Dean.

1. **General**

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| **Topic** | **Discussion** | **Actions** |
| 0.1 Manual and Constitution | Kai-Xing will have the manual done by the end of the year. It will be a summary of all the things we have learned from running the club this year and will serve as a handover document for future committees. When the first draft is done in a few months, everyone will need to look through it and revise parts relevant to them.Kai-Yang has not yet started the constitution but will probably stay on the committee for next year and have it done in the longer term. | Kai-XingKai-Yang |
| 0.2 Bathers and Caps | Bathers ordered and designs approvedCap designs not yet approved, Kai-Xing will continue to resolve this with Marty (TEAM Monash) and Rowan. We still want a few more sets of caps since there is a good chance we will have more teams next year and want to replace some of the older gear we currently have. Cap designs to match bathers.Next time go through Delfina directly rather than through Rowan.SL1 seem to have ordered their own bathers? Tom says nobody wanted the approved ones so Steve did a design and half the team said they wanted those.We probably don’t have to be too strict on who wears what, especially since they won’t all be wearing it at the same time and there has never really been a strict uniform culture in our club.The important thing is that the club continues to sell only the approved bathers and make it clear that things like that are actions of individual members and not the club.To discourage these things we need to make it easier to get bathers, and that means **KEEPING STOCK**. The club *does* have money and we should be able to buy a few extra bathers so that if people need bathers we will actually be able to give them bathers. | Kai-Xing to continue on the caps order |
| 0.3 Other uniform items | Still no progress on the cheap t-shirts on Kukri but Marty is talking with Michael Jones and they are figuring it out. | Kai-Xing to continue chasing for updates |
| 0.4 Team kits (caps and balls) | Caps and balls have all gone out, gear policy not yet announcedAll teams now have at least 2 good balls, a bag and two full sets of caps (MSL5 SL are missing a few caps)If teams lose their stuff they have to pay for it | Kai-Yang to send out email about gear policy |
| 0.5 New balls | New game balls for u16s were given to Joe and put in the juniors bag, so they already have 2 balls.Girls and u14s use the same balls so new training balls would be good for all of them. Motion by Kai-Yang for Jason to order 6 balls and be reimbursed, seconded by Dean. | Jason to order 6 new girls balls for use at training |
| 0.6 Hooks for goals | It doesn’t seem like the pool staff are able to control what construction works go on so let’s go to Monash Buildings and Property directly. | Kai-Yang to contact B&P |
| 0.7 Pool hire affiliation amendment | Kai-Xing has amended the agreement to include the correct number of training hours under the facility access section and Michael Jones is happy to re-sign.  | Kai-Xing to arrange a time to sign with Michael JonesKai-Yang to go in and sign at TEAM Monash office. |
| 0.8 WPV Council meeting | Zac attended WPV council meeting, very boring. Focused on WPV’s activities in schools, there were lots of parents and teachers there. The main point was that WPV was focusing too much attention on certain schools to the detriment of other schools. Not much relevant information to us.Speaker (Tony?) also mentioned that he does not regret the Winter comp rules. |  |
| 0.9 Email lists | Email contacts have been updated | Kai-Yang |

**1. Juniors**

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| **Topic** | **Discussion** | **Actions** |
| 1.1 State Champs | Some u16s are still to register, none of them have been invoices club & match fees yet and are to be invoiced the same as the seniors. | Kai-Yang to send Jason team listJason to invoice the u16s |
| 1.2 Nunawading Winter games | NYP sessions: 19/8, 16/9Dean will need people to help run the quiz againLast NYP joint session went well, Jason was there to help out. |  |
| 1.3 Ballarat competition | Competition dates are 6-7 October, booked in with the poolLast year was 12pm-5pm and 9am-12pm in BallaratExpressions of interest were due last Friday. We already have 13 expressions of interest (compared to 9 teams from last year).Dean is still waiting for a few more clubs to respond and expects at least 5 and up to 9 more teams to be entered, so we are looking at 18 up to 20 teams. (MC 3 teams, Xavier 2 teams, footscray (?), Richmond (?), DVE (?))Last year’s budget went mostly to the pool hire, this year we have double the budget and pool hire will not cost that much more.Dean wants to spend the extra money on a program and add a go-kart ride for the kids on the Saturday night social.Last year Dean ran the competition alone and got parents to help out with stuff. Each team brought a ref to help out with that. Dean was very busy running around making sure everything was running smoothly so this time would be nice to have a few committee members (+anyone else) to help run some errands on the day.At least 3 people needed – 2 to ref and 1 to help with scoring and giving live updates on the website (scores and such).This way at each of the 2 concurrent games we can have 1 ref provided by the teams and 1 ref provided by us.Kai-Yang and Kai-Xing both happy to go up, everyone else think about booking out the weekend and coming up. We can find somewhere cheap to stay the night.Compared to last year, competition will probably start a bit earlier on the Saturday and finish a bit later on the Sunday to accommodate extra teams.They have 2 regular goals and 1 junior goals so Dean will take up our juniors goal.Things to do beforehand:ProgramFill out books beforehand to save time on the dayLive scoring(again)Sat add go kart ride | Dean to continue organising competitionKai-Yang to give Lara infoLara to contact sponsors |

**2. Seniors**

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| **Topic** | **Discussion** | **Actions** |
| 2.1 State Championship competition | Mens SL1, 3, 5, 5, 6Womens SL2, 3About 30% of people have paid club feesWhen there are too many guys and not many girls, some of the guys should probably train together with the girls. | Jason to monitor people paying feesKai-Yang to monitor how training goes |
| 2.2 Mid-year O-week 24/7 | 8 sign ups, mostly people who can’t swimGood part was that we got both girls and guys were at the stall, meeting each other and showed interest in helping out with committee matters.Dean says if people are keen to help out then look for long term help with the juniorsDean is doing a lot for all 3 teams between training and managing and would like some relief. If he can’t make it on the Sundays it’s pretty much over so would be good to have another pair of handsNumbers:11 u12s9-10 u14 boys needs 1 or 2 more9 u16s | Kai-Yang to email sign ups |

**3. Finances**

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| **Topic** | **Discussion** | **Actions** |
| 3.1 Financial position | Monash grant not yet paid | Jason to chase up with TEAM Monash |
| 3.2 ABN | Nothing yet | Dean to chase up with ABR |
| 3.3 Things to pay | Reimburse Jason for gear (bags, balls)Spent about $300 | Kai-Yang to find out exact amount from Jason and motion on Facebook |
| 3.4 Bunnings BBQs | No progress | Tilly |
| 3.5 Fees | Compared to Winter, we have less people altogether and lower numbers in each teamWill need to adjust for next season how we charge fees to make sure we don’t depend on having full teamsNext time charge for finals. Potentially increase fee for everyone then just keep leftovers for the club? | Jason to think about how exactly to change up the fees.Jason to put Ballarat 2017 leftovers back in the club account for Dean to use for this year’s Ballarat. |

**4. Social Media/Marketing**

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| **Topic** | **Discussion** | **Actions** |
| 4.1 Newsletter | Shared and publishedWe nominated the newsletter for the TeamMONASH publication awards |  |
| 4.2 Brainstorming | What else can we do re social media/marketing?Pick up the idea for interviews?How to get people keen to get involved in committee for next year?NOTE: we didn’t get around to talking about this but keep it in mind for next time. |  |

**5. Social**

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| **Topic** | **Discussion** | **Actions** |
| 5.1 Dumpling and Boogie Night 27/7 | 3 people didn’t pay Mark on the night, try to get money from them otherwise can be reimbursedNo time for complete debrief | Mark to try getting money from those people |
| 5.2 Next social event | We have a number of weeks where there is no games for all leagues – social events?Last week SepFirst week OctLast full week OctFirst full week NovNOTE: we didn’t get around to talking about this but keep it in mind for next time. |  |

**6. Other Topics**

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| **Topic** | **Discussion** | **Actions** |
| 6.1 La Trobe trivia night 8/9 | <https://www.facebook.com/events/440955009743932/>We should try to get a table there!$30pp food and drinks includedNOTE: we didn’t get around to talking about this but keep it in mind for next time. |  |

Meeting closed by at 8 PM.