**Committee Meeting**

**Monash University Water Polo Club**

**Agenda – 27/5/2018**

**5:30pm Lifeguard Tower – Doug Ellis Pool – Clayton**

Meeting called to order by Kai-Yang at 5:30 PM.

**Attendance**

Present: Jason Vincent, Kai-Yang Goh, Kai-Xing Goh, Dean van Huizen, Mark Goy, Tilly Rudd, Aidan Williams, Lara Calligaro, Zac Evangelides (late), Tom Acton (late), Rowan Bennett (late)

Apologies:

Absent:

**Previous minutes**

Approved by Jason, seconded by Tilly.

1. **General**

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| **Topic** | **Discussion** | **Actions** |
| 0.1 Manual and Constitution |  | Kai-Yang and Kai-Xing to put together over holidays, will source particular parts from people. |
| 0.2 Bathers and Caps | Re bathers Rowan has sent something off to Delfina and asked for 1) exact design 2) exact design with Monash logo 3) their design (his words)From now on we will get our caps through Delfina as well, they can do caps to match our bathers.Caps take about 3 weeks to do but Delfina are quick so design should come back soon. We want to have caps before next season starts. |  |
| 0.3 Other uniform items | Team Monash uniform shop is online at Kukri, photos on Facebook.We want some out of pool uniform but the t-shirt is way too expensive ($40) especially seeing as we don’t compete in those shirts.Our juniors (u12s and u14s) are the only juniors team without any club uniform they can turn up to games in.Seniors are also interested in having something to wear to games but may be a problem if Monash sees us all wearing new shirts that are not theirs. | Dean to work with Perry (MC) on t-shirt design.Kai-Xing to report back from Presidents’ meeting on Wednesday re cheaper alternative option, will try chat to Martin Doulton. |
| 0.4 Balls | Each team should have 2 good balls, and maybe some extras for the club to store since we can afford.Jason’s MSL6 team needs one more, Kai-Xing’s WSL2 team needs one more, u16s need one. Unsure about where to order.Balls come pretty quickly (training balls within a week) so we can order balls during off season/holidaysKai-Yang gave the last ball from last time to Steve Barkoczy for the MSL1s, but he said it had a hole when he tried to inflate. Rowan mentioned that sometimes this happens with the needle hole in Mikasa balls. Steve will bring tomorrow, we will try to get a refund/exchange with Tony Ryan. | Kai-Yang to collect ball from Steve and email Tony Ryan. |
| 0.5 Construction and Storage | Turns out someone (?) told Dean that the hooks were actually fine, but only if they go on the other wall since the right wall is the emergency exit.We will wait until things smooth out then approach someone about putting them back up because we still want them.Hooks for the doors have been noted but one of them fell out. Kai-Yang has sent email to Ariane, will follow up with them to get it put in otherwise Dean will do it.In the meantime, we still need storage space for our club or at least somewhere to store stuff that is not just outside. Rowan suggested the unused space under benches but currently inaccessible because of construction.One time Rowan told Michael Jones he was happy to sign a waiver and go in and clean the area up… | Wait a bit then approach Pool people to say that Dean is happy to do whatever they need to approve us to put the hooks in. |
| 0.6 Gear that we have right now | We need to do another survey of the gear we have. Jason and Tilly are happy to spend one game night just going to all the teams and finding out what exactly they have. Unsure who will do the Wednesday teams.Rowan has lots and lots of drink bottles with our old logo printed on them. General opinion that we should just give them out – 13 to each team manager? And maybe still some extra to be decided.Tilly has very few hoodies left but let’s try get rid of them. | Jason and Tilly to spend one game night each doing survey of gear for each team. |
| 0.7 Team fines for gear | Once we make a record of what gear all teams currently have we can do something to hold teams accountable for their gear.It really isn’t hard to make sure nothing is left behind after games and everyone agrees that we need to do something to stop gear from going missing.Jason suggests to fine teams $100 per ball and $50 per cap they lose.Potentially charge this to the team manager and have them chase up money from the team? If we add it to the next season’s fees we may have issues with people going in and out of teams. | During off season, Jason to announce policy and try to enforce going forwards. |

**1. Juniors**

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| **Topic** | **Discussion** | **Actions** |
| 1.1 Winter Comp | Otto Bodo still owing from before Winter comp, amount still unsure.Otto, Ben, Indy are owing on Winter season. | Dean to chase up. |
| 1.2 Sub juniors | For now u12s and u14s have come back in on the Sunday 6-7 and seniors 7-8:30. It took some work to negotiate with Team Monash/Pool people for us to be charged the club rate for the extra hour because it is not in the affiliation agreement even though it was like that last year and we have invoices to prove it.We have made an agreement that we be charged the club rate for this extra hour for the duration of the pool works. By the time the pool works are done it will be time to negotiate the affiliation again so we can just go with it for now and get it changed for next year.Without being charged the club rate the extra hour of training would be unaffordable.Ideally we want to go back to last year’s training times: Monday Thursday 7-8:30, Sunday sub-juniors 5-6:30 seniors 6-7:30 | Cathleen from the pool will be back next week and Kai-Xing will try to sort it out with her. |
| 1.3 Nunawading Winter games | NYP only gets 3 lanes to train in so Dean wants to organise joint training/game sessions for the 12s and u14s which will happen every few weeks.This has been done before in previous years. Dean will release dates soon. |  |
| 1.4 Caulfield Grammar coaching | Dean did coaching last year doesn’t want to do it again, thinks it would be good if there is a student available who wants to be paid.Dean has to submit his expression of interest by Wednesday, will keep us updated.Position will be paid, from August – September (term 3) coaching 13-17 year olds at the Wheelers Hill Campus.The goal of CGS is to improve the level of water polo at Wheelers Hill campus so that it is comparable with the City campus which Richmond players are in charge of coaching. Dean says Richmond get a lot of juniors through doing this.  | Dean to find out more about the role and report back so that we can put out a club-wide advertisement to promote the opportunities available to our members. |
| 1.5 Ballarat | Pool booked, 6th-7th OctoberPerry (MC) doing another t-shirt design, similar design will be applied to the brochure to be created.Clubs have been notified and Dean has received queries from Footscray, Richmond and NYP already.Tournament is for u12s and u14s, the competition going on in Perth may be for u16s.Info packs will come out in 2 weeks (ish) and brochure to come out soon too.Once brochures have been made Aidan can send off a proposal to interested sponsors, see last minutes re Funky Trunk and Delfina (4.2). Keep thinking of more sponsors. | Dean to get info packs and brochures.Aidan to negotiate with potential sponsors once Dean gets his stuff out. |

**2. Seniors**

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| **Topic** | **Discussion** | **Actions** |
| 2.2 Summer Splash debrief | Accounts settledIn total we made $2345 for the club. |  |
| 2.3 Teams for Summer Comp | Jason wants to have tryouts for boys so that we can properly change up the teams for next season, split 2 teams into “fun” team and “development” team, look at performance and training attendance (which we are now collecting).Rowan reported that Glen is thinking to make a women’s equivalent of the SL3 old blokes team but we don’t think it is feasible nor will he succeed in doing this with the girls we currently have and how they come in and out. |  |

**3. Finances**

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| **Topic** | **Discussion** | **Actions** |
| 3.1 Financial position | We have around $13k in our bank account. We are yet to pay all Winter comp fees to WPV, but we will also be getting the $9k funding from Monash. | Jason to re-do the budget and see how we’re tracking. |
| 3.2 Bank Details | Re bank: Dean gave Kai-Xing a form to sign, once this one is given in then all accounts will be activated and able to approve transactions.Re ABN: ATO rang Dean to ask questions, application to change people will be processed shortly then Dean can change details and apply for the online account. | Dean to finalise ABN stuff. |
| 3.3 Things to pay | Kai-Xing motions to reimburse Tilly $49.60 for balloons and Rowan $275 for trophies, Jason seconds. | Jason to reimburse. |
| 3.4 Fees | Ian Hammond, Simon Taylor, Lesh Govender, Lucas Noack yet to pay. (Note from Kai-Yang - Lucas Noack in SL1 is 18 so try emailing his dad; check that Simon Taylor is actually playing this season) | Jason to chase up with Rowan’s help. |
| 3.5 Payment for coaches | It looks like nobody who “coaches” wants to get paid. Rowan personally would rather be reimbursed his club and match fees and registration.We will write a solution into the manual and constitution later. |  |
| 3.6 Bunnings BBQs | Turns out Tilly was working on it the whole time, but they gave her the wrong email address initially. She has now gotten the right email and they will get back to her with dates soon. | Tilly to let us know dates when they get back to us. |

**4. Social Media/Marketing**

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| **Topic** | **Discussion** | **Actions** |
| 4.1 Newsletter | Original plan was to do one a quarter, now maybe do one a season.There are 3 more weeks of Winter comp so we should start putting together a summary of all our events and activities for the year with photos and descriptions of how they went. | Lara, Zac and Tom to work together to make newsletter. Prepare draft by end of June. |
| 4.2 Committee | We need something so that people can put faces to our names and know who is on the committee | Aidan to put Committee photo in Committee section on websiteMark to post on Facebook |

**5. Social**

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| **Topic** | **Discussion** | **Actions** |
| 5.1 Black Tie Ball | Mark to bring trophies for Rowan next Sunday for engraving. All raffle prizes handed out except 1 slab for Maddie McCorkelll.$447 cash collected from the raffle, Kai-Xing will transfer club account and keep the cash. Some people transferred for tickets, so total raffle tickets is $527.Net profit aroud $2k, Jason to finalise accounts and prepare report. | Mark to bring trophies next Sunday and give slab to MaddieJason to make reimbursements (see 3.3) to finalise accounts and prepare report. |
| 5.2 Off season/end of season social | We plan to run 1 social event for seniors and 1 whole club event mainly for u16s.Mark has been thinking about what sort of event to do and we will think about it with committee and club. | Mark to think about what to do. |

**6. Other Topics**

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| **Topic** |  | **Discussion** |
| 6.1 Training attendance sheets | We have been ticking off names from a roll that is kept behind the hose door where the key is kept.This is a requirement of our affiliation and the data is really useful to us eg to help decide teams or to see our proportion of students. |  |
| 6.2 Southern Cross Water Polo League | Seems like the plan is off for now, Rowan called to have a team meeting but only Mikhail and Jeff turned up… |  |

Meeting closed by Kai-Yang at 6:55 PM.