**Committee Meeting**

**Monash University Water Polo Club**

**Agenda – 21/1/2018**

**5:00pm Lifeguard Tower – Doug Ellis Pool – Clayton**

Meeting called to order by Kai-Yang at 5:18 PM.

**Attendance**

Present: Kai-Yang, Kai-Xing, Tilly, Zac, Jason, Mark, Dean, Aidan

Apologies: Tom

Absent: Seb

1. **General**

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| **Topic** | **Discussion** | **Actions** |
| 0.1 Goal Setting and Handovers | What’s your role and who you can ask for help from  Structure – know dates NOW so that we can stay on top of things  Update constitution to include committee roles Want to have something for the members and public to read  Mailchimp to update database | Kai-Yang to share drive  Kai-Yang to update constitution by start of main season  Kai-Yang to look at mailchimp |

**1. Juniors**

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| **Topic** | **Discussion** | **Actions** |
| 1.1 Numbers | Should decide guidelines for juniors playing in senior leagues – should play in age group before they can play in SL – juniors struggling for numbers when eligible players playing SL. | Dean to set precedent with current players |
| 1.2 Calendar | Do a calendar similar to seniors calendar but for juniors | Dean to do calendar of rough dates |
| 1.3 Social | Try to have 2 or 3 whole club gatherings this year to mix juniors and seniors. | Dean and Mark to work together to coordinate, find things that juniors would like to do |
| 1.4 Schools | School Fetes – how to get our clubs out there, schools with swimming program but not water polo program.  Dean spoke to Huntingtower, our club will do something when the swim season ends at the end of term 1 – bring in the kids to Monash and show them water polo. PE teacher is very keen.  Dean coaches at Caulfield GS, wants someone in the club to take the job. Paid position, and can get members for the club.  Target junior schools first  Wesley (close one, St Kilda rd -> collegians), Haileybury (maybe) schools interested.  Melbourne High (nobody really ends up playing for a club even though people start in year 9) | Dean to continue organising with Huntingtower  Jason to think about coaching and other opportunities with Melbourne High |

**2. Seniors**

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| **Topic** | **Discussion** | **Actions** |
| 2.1 Training | Training for ALL seniors on Monday and Thursday only, at least until season starts.  See calendar for dates | Kai-Xing to finalise pool bookings |
| 2.2 Start of Season Function | Senior social event at the start of senior season. | Mark to start looking into specials |
| 2.3 Summer Splash | Being organised by Glen Piper, club will keep profit. Look into sponsorships? | Kai-Xing + Glen + SS subcommittee to organise Summer Splash |
| 2.4 UniGames Rumours | Find out about Unigames rumour. Figure out what is going on before O-week so that we know where we stand as a club.  Want to know about what is going on and we do not want to have any part in it. | Tilly to contact Monash Sport about AUG |

**3. Finances**

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| **Topic** | **Discussion** | **Actions** |
| 3.1 Budget | We NEED to have a budget.  Budget for most larger expenses.  Smaller expenses approved by President and/or Treasurer.  Look for previous correspondence applying for grants from Monash etc for evidence of budgets | Kai-Xing, Tilly, Tom to figure out current financial position and look for documents from previous years to estimate expenditures. |
| 3.2 Transparency | Publish budget among committee  At every meeting announce everything going in and out of account club funds |  |

**4. Social Media/Marketing**

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| **Topic** | **Discussion** | **Actions** |
| 4.1 New Members | Give brochure introducing to sport/club and calendar to all new/prospective members  Make standard templates for forms for juniors | Aidan and Jason to work on brochure using Canva, work with Dean about juniors  Dean to upload templates to Drive. |
| 4.2 Fundraising | Bunnings BBQs – July/August  Summer splash  Ballarat Juniors competition  Black Tie Ball | Tilly to get forms for Bunnings BBQ, apply to all stores close to Monash with Mark |
| 4.3 Website | Use website to promote information more  Website better to communicate with public at large, also not everyone uses Facebook.  Try to have a feed of all Facebook posts on the website | Aidan to get access to website admin from Nimz  Aidan to get Facebook page admin status from Tom |
| 4.4 Sponsorship | Aim to have sponsors for both Summer Splash and Ballarat.  Potentially ball?  Need to get more organised first but we can definitely look at getting 1-1.5k from someone to get their name up for the weekend.  Community sporting group vibes.  Look at PBTP sponsor model  Potential for sponsors on gear once uniform design is settled. |  |

**5. Other Topics**

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| **Topic** | **Discussion** | **Actions** |
| 5.1 Uniform and merchandise | Hoodies, drink bottles, caps (we have)  Looking into t-shirts and bathers.  Still waiting for Team Monash to confirm final designs; previously mentioned that they would consult water polo club?  Worried about suitability of bathers for water polo | Tilly to find out about status of new uniform from whoever is in charge of it |
| 5.2 Ball | Decide location, pricing, budget etc. | Mark to find out from Maddy about organisation of Ball. Eg Money earned? |

Meeting closed by Kai-Yang at 6:17 PM.